

NATIONAL COLLEGE OF DISTRICT ATTORNEYS

THE EXECUTIVE PROGRAM

OCTOBER 11-15, 2008

MARCO ISLAND, FLORIDA

TENTATIVE SCHEDULE OF INSTRUCTION

Attendees must wear name tags to all events.

SATURDAY, OCTOBER 11

Event #

| | | |
|---|------------|----------------------------------|
| | 11:30 a.m. | Registration |
| | 1:00 p.m. | Welcome and Orientation |
| 1 | 1:15 p.m. | Leadership and Management Styles |
| | 2:15 p.m. | Break |
| 2 | 2:30 p.m. | The Paperless Office |
| | 3:30 p.m. | Break |
| 3 | 3:45 p.m. | Workshop |
| | 5:15 p.m. | Adjourn |
| | 5:30 p.m. | Reception (till 7:00) |

SUNDAY, OCTOBER 12

Event #

Coffee and tea are available at 8:45 until consumed.

| | | |
|---|------------|--------------------------|
| 4 | 9:00 a.m. | Training the Troops |
| | 10:00 a.m. | Break |
| 5 | 10:15 a.m. | Avoiding Civil Liability |
| | 11:30 | Lunch – provided |

| | | |
|---|------|--|
| 6 | 1:00 | Show Me the Money: How To Obtain Funding |
| | 2:15 | Break |
| 7 | 2:30 | Police/Prosecutor Relations |
| | 3:30 | Break |
| 8 | 3:45 | Workshop |
| | 5:15 | Adjourn |

MONDAY, OCTOBER 13

Event #

Coffee and tea are available at 8:45 until consumed.

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|----|-------|-------------------------------------|
| 9 | 8:30 | Fair Hiring and Retention Practices |
| | 10:00 | Break |
| 9a | 10:15 | Fair Hiring and Retention Practices |
| 10 | 11:30 | Workshop |
| | 12:30 | Adjourn |

TUESDAY, OCTOBER 14

Event #

Coffee and tea available at 8:45 until consumed.

| | | |
|----|-------|---|
| 11 | 9:00 | Ethics and Professionalism – Leading from the Top |
| | 10:15 | Break |
| 12 | 10:30 | Lessons From the Past |
| | 11:45 | Lunch – on your own |
| 13 | 1:00 | Influencing the Legislature |
| | 2:00 | Break |

| | | |
|----|------|--------------------------|
| 14 | 2:15 | Relations with the Media |
| | 3:30 | Break |
| 15 | 3:45 | Workshop |
| | 5:15 | Adjourn |

WEDNESDAY, OCTOBER 15

Event #

Coffee and tea will be available at 8:45 until consumed.

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|----|-------|---------------------------------------|
| 16 | 9:00 | Community Involvement |
| 17 | 10:00 | Reflections on the First Thirty Years |
| | 10:30 | Adjourn |

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