

**NATIONAL ASSOCIATION OF ATTORNEYS GENERAL
NAGTRI PROGRAM COUNSEL – LATIN AMERICAN PROGRAMS
JOB ANNOUNCEMENT**

BACKGROUND

The National Association of Attorneys General (NAAG) was founded in 1907 to help Attorneys General fulfill the responsibilities of their office and to assist in the delivery of high quality legal services to the states and territorial jurisdictions. The Executive Office at NAAG oversees all programs and Association services.

The National Attorneys General Training and Research Institute (NAGTRI) was created in 2007 with the mission to provide high quality, non-partisan, and innovative training, research and other developmental resources to support state and territorial attorneys general offices.

POSITION

The NAGTRI Program Counsel for Latin American programs is responsible for developing, creating, translating, and executing comprehensive training curricula in Spanish for new and experienced attorneys and judges in Latin American nations. The Counsel will have a broad range of responsibilities, including assisting with developing and coordinating this newly established program devoted to training in designated Latin American nations; serving as an instructor and conducting training entirely in Spanish; translating documents and oral communications from English to Spanish and the reverse, creating new trainings; improving existing training; liaising with federal government, international partners, NAAG members, and critical stakeholders on the training curricula and programs; identifying and training faculty members in preparation for trainings abroad; conducting relevant research on legal, criminal justice, social, and political systems in Latin America; and serve as an in-house expert on topics as assigned that match the professional expertise of the Counsel and the needs of the relevant Latin American nations.

The ideal candidate has at least 7-10 years of major prosecutorial experience including assisting with and advising on complex criminal investigations, preparing for and conducting many criminal bench and jury trials, conducting training on criminal law and prosecution subjects, and developing training curricula. Moreover, experience in any or all the following areas is preferred: organized crime, money laundering, drug trafficking, forensic evidence, criminal gang activity, and human trafficking. Native level fluency in Spanish, both colloquially and technically (legal and professional jargon), is mandatory.

Innovativeness, creativity, initiative, superior interpersonal, oral and written communication skills in English and Spanish, collegiality, follow-through, attention to detail, significant prosecutorial and trial experience, and flexibility are the hallmark qualities expected of those holding this position. Heavy international travel is inherent to this position. The position has dedicated funding for two years from the hire date. While NAAG will make every effort to continue employment of the person hired for this position after the original funding expires in two years, continuation is not promised. You must reside in the Washington, D.C. region to carry out the responsibilities of this position.

NAGTRI LATIN AMERICAN PROGRAM COUNSEL JOB ANNOUNCEMENT - CONTINUED

The NAGTRI Program Counsel is supervised by the NAGTRI Director, through an intermediate supervisor monitoring this specialized program.

CORE QUALIFICATIONS/EXPERIENCE

- University/College Degree
- Law Degree from an accredited law school
- Bar membership in a U.S. jurisdiction
- At least seven to ten years of experience as a prosecuting attorney in a dynamic legal environment, preferably that of a district attorney or state's attorney office, attorney general office, U.S. Attorney office, military JAG office, or related state or federal agency with extensive criminal trial experience required
- Significant trial and litigation experience
- Native level fluency in Spanish, technically and colloquially, required

CORE DUTIES

- Develop, create, translate, and execute comprehensive training curricula in Spanish for a Latin American country and its legal staff. Trainings include international trainings, very limited domestic trainings, webinars, and perhaps individual online trainings.
- Instruct international criminal trainings in Spanish.
- Conduct research on the legal, social, political, and criminal justice systems in Latin America and incorporate into training curricula.
- Translate documents and oral communications from English to Spanish and in reverse.
- Have fluency in both the English and Spanish languages, colloquially and technically.
- Write, edit, and translate publications in support of the training curricula.
- Serve as resident expert in legal areas as assigned.
- Support NAAG and NAGTRI partnerships or members as assigned and with federal partners, members, non-members, and stakeholders.
- Liaise with NAAG and NAGTRI partnerships as assigned and with federal partners, members, non-members, and stakeholders.
- Support programming for NAAG conferences or meetings as assigned.
- Attend professional development sessions and courses that benefit NAAG and NAGTRI.

NAGTRI LATIN AMERICAN PROGRAM COUNSEL JOB ANNOUNCEMENT - CONTINUED

- Work with the NAGTRI Chief Administrator to ensure that all trainings and related events comport with NAGTRI procedures.
- Develop and administer grant applications or special funding programs as opportunities arise.
- Perform other tasks based on the needs of NAAG.

COMPENSATION

Salary will be approximately \$100,000 - \$110,000, commensurate with experience. NAAG offers a very generous benefits package.

TO APPLY

Submit cover letter, resume, writing sample in English and Spanish, and salary history via email to jobs@naag.org, Attn: Albert Lama by Monday, May 29, 2017. Please use “NAGTRI Program Counsel for Latin American Programs” as the subject line.

NAAG is an Equal Opportunity Employer and values diversity.