

**City of New York
DEPARTMENT OF INVESTIGATION
Job Vacancy Notice**

Civil Service Title: Deputy Inspector General	Level: M1
Title Code No: 31143	Salary: \$100,000.00 - \$130,000.00
Office Title: Deputy Inspector General of Investigations	Work location: 180 Maiden Lane
Division/Work Unit: OIG-NYPD	Number of Positions: 1

Job Description

The New York City Department of Investigation (DOI) is one of the oldest law enforcement agencies in the country with a mission of combating municipal corruption. It serves the people of New York City by acting as an independent and nonpartisan watchdog for New York City government, City agencies, and City employees, vendors with City contracts, individuals and entities that receive City funds.

The Department of Investigation's Office of the Inspector General for the New York City Police Department (Office or OIG-NYPD) is authorized to investigate, review, study, audit and make recommendations relating to the operations, policies, programs and practices of NYPD, with the goal of enhancing the effectiveness of NYPD, increasing public safety, protecting civil liberties and civil rights, and increasing the public's confidence in the police force.

The Deputy Inspector General for Investigations (DIG-Investigations) will support the Inspector General by overseeing the Investigations unit, which conducts investigations into allegations of misconduct and corruption as well as deficiencies in the operations, policies, programs and practices of NYPD. The Unit assists in providing the evidentiary foundations for OIG-NYPD's reports and recommendations. The DIG-Investigations will also manage the Investigations Unit's complaint intake function, through which members of the public can make complaints regarding police operations, policies, and other issues.

The DIG-Investigations responsibilities include managing and supervising all facets of investigations, from complaint intake (if the matter arises through that mechanism) through the drafting and review of the Office's investigative and other reports concerning systemic issues within NYPD. The DIG-Investigations is also expected to establish and update investigative protocols for the Office and ensure that investigators are properly trained and performing their duties in conformance with those protocols. Managing the Investigations Unit's staff of investigators and Assistant Inspector Generals is a core responsibility of the DIG's position. This includes overseeing the assignment of work, driving individual performance, and other managerial functions. Under the DIG-Investigation's supervision, investigative staff will handle individual complaints, conduct significant investigations as a team, and collaborate with OIG-NYPD's Policy Analysis and Legal Units to identify, investigate, and produce public reports and recommendations concerning systemic issues involving NYPD. The DIG-Investigations will work closely with the Inspector General and First Deputy Inspector General, and, along with the Deputy Inspector General for Policy Analysis, will serve as part of OIG-NYPD's executive staff and will assist in managing the Office's overall operations.

Other responsibilities of the DIG-Investigations may include:

- Supervising, planning, and conducting reviews, studies, and audits of NYPD operations and policies;
- Drafting and editing OIG-NYPD's reports and recommendations;
- Working with OIG-NYPD's executive staff to develop and update OIG-NYPD's policies, protocols, and priorities;
- Liaising with relevant staff at NYPD (including the Internal Affairs Bureau), the Civilian Complaint Review Board, prosecutor's offices, and other City and law enforcement agencies to collect evidence, manage investigations, and stay abreast of current NYPD policies, procedures, initiatives, and operations;
- Recruiting, interviewing, and supervising full-time investigators and investigative interns; and
- Performing such other investigative tasks as the Inspector General deems necessary to fulfill OIG-NYPD's mandate.

If selected, the candidate will be fingerprinted and undergo a background investigation. Because the position has a law enforcement and/or investigative function, the candidate's consumer credit history will be reviewed during the background investigation as permitted by NYC Administrative Code §8-107(24)(b)(2)(A).

Qualification Requirements

1. A baccalaureate degree from an accredited college or university and four years of full-time experience in investigation, auditing, law enforcement, law security, management analysis, or in a major operational area of the agency to which the assignment is to be made; at least 18 months of which must have been in a supervisory, administrative, managerial or executive capacity, and the approval of the Commissioner of Investigation; or
2. Education and/or experience equivalent to "1" above. However, all candidates must have the approval of the Commissioner of Investigation and 18 months of supervisory, administrative, managerial or executive experience; or 18 months of experience in the exercise of discretion and professional judgment in significant policy matters related to criminal justice or areas particularly relevant to the Office of the Inspector General to which the candidate would be assigned.

Preferred Skills

- At least ten years of on-the-ground professional experience conducting and/or overseeing investigations related to criminal justice, law enforcement, or police accountability issues, including at least three years of employment at a law enforcement agency;
- Experience with, or an understanding and interest in, investigating, reviewing, and making recommendations regarding government policies and operations;
- Strong familiarity with police procedures, and in particular, the policies and operations of the New York City Police Department;
- Practical understanding of and appreciation for police accountability issues;
- Strong writing and oral presentation skills to communicate investigative findings and analysis in an objective, clear, effective, and compelling manner;
- The ability to work with multidisciplinary teams, comprised of investigators, attorneys, policy analysts, and auditors, and to comprehend complex legal issues, statistical data, and policy issues;
- At least three years in a supervisory, managerial or executive capacity overseeing junior staff;
- Effective problem solving abilities and excellent judgment;
- Superb organizational and people management skills;
- Ability to function, exhibit flexibility, and thrive in a dynamic work environment;
- Familiarity with New York City a plus.

To Apply:

All current City Employees may apply by going to Employee Self Service (ESS) <http://cityshare/ess> Click on Recruiting Activities/Careers and Search for the specific Job ID# 406289.

All other applicants, please go to www.nyc.gov/career/search and search for the specific Job ID# 406289.

Please do not email, mail or fax your resume to DOI directly. Submissions of resumes does not guarantee an interview. Due to the high volume of resumes DOI receives for positions, only selected candidates will be contacted.

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for two continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

Appointments are subject to Office of Management & Budget approval for budgeted headcount.

Post Date: 8/15/19

Post Until: 12/13/19

JVN: 032-2019-406289

The City of New York is an equal opportunity employer and is strongly committed to a policy of non-discrimination. We are committed to recruiting a diverse and inclusive talent pool.