



JAMES W. GLASGOW

STATE'S ATTORNEY OF WILL COUNTY

57 N. OTTAWA STREET JOLIET, ILLINOIS 60432

TELEPHONE: 815-727-8453

WWW.WILLCOUNTYSAO.COM

Job Posting

(Posted January 24, 2022)

JOB CLASSIFICATION: ASSISTANT STATE'S ATTORNEY POSITION/CIVIL DIVISION/CRIMINAL

DUTIES: Positions are open for both Criminal and Civil Assistant State's Attorneys. Criminal attorneys prosecute traffic, misdemeanor and felony cases as well as juvenile delinquency and juvenile abuse and neglect cases and perform specific duties as assigned by the State's Attorney. Civil attorneys represent the interests of the County of Will, its officers and employees. This includes but is not limited to handling all stages of litigation, reviewing legal documents, attending meetings, providing general legal counsel and any other legal services necessary to the elected officials of Will County or their respective staffs and departments. In addition, the civil division assistants are charged with the duties of establishing paternity, enforcing child support and prosecuting mental health petitions, property tax petitions and of performing any other duties assigned by their supervisor. An attorney with transactional and local government experience is preferred in the civil division.

LOCATION: Will County State's Attorney's Office
57 N. Ottawa Street
Joliet, Illinois 60432

APPLY TO Kenneth A. Grey, Chief Deputy State's Attorney
OR kgrey@willcountyillinois.com

QUESTIONS: Mary M. Tatroe, Civil Division Chief
mtatroe@willcountyillinois.com
Kathleen A. Patton, Administration Chief
kpatton@willcountyillinois.com

APPLICATION
DEADLINE: April 15, 2022

REQUIREMENTS
FOR APPLICATION: One page letter of application and attached resume, copy of current A.R.D.C card issued by the Illinois Supreme Court, minimum three references, writing sample(s), law school transcripts. Background check required.

STARTING SALARY: Commensurate with experience

The Will County State's Attorney's Office is an equal opportunity employer.