



TRAIN THE TRAINER

EFFECTIVE PRESENTATION TECHNIQUES FOR TRAINERS

Train the Trainer

June 1 – 4, 2020 National Advocacy Center Columbia, South Carolina

Attendees and faculty must present government issued ID to enter building.

SCHEDULE OF INSTRUCTION

DAY 1 Monday June 1, 2020

Registration, Welcome, and all Lectures in A114

EVENT

	8:00 AM - 8:30 AM	Registration	
	8:30 AM - 8:40 AM	Introduction and Welcoming Remarks	
	8:40 AM - 9:00 AM	Course Overview and Introduction of Faculty <i>NDAA</i>	
1	9:00 AM -10:30 AM	Practical Visual Presentation	
	10:30 AM -10:45 AM	Break	
2	10:45 AM - 11:45 AM	The Art of Critiquing	
	11:45 AM - 1:00 PM	Group Photograph Lunch	<i>NAC Café</i>
3	1:00 PM - 2:20 PM	Critiquing Workshop	
	2:20 PM - 2:30 PM	Stretch Break	
4	2:30 PM - 4:00 PM	Communication and Interactive Techniques for Discussion Groups	
	4:00 PM - 4:15 PM	Break	
5	4:15 PM - 5:15 PM	Copyright Issues	
	5:15 PM	Adjourn for the Day	

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Day 2 Tuesday June 2, 2020

All Lectures in A114

6a 8:30 AM

Group 1: Critique Exercise

7a 8:30 AM - 11:30 AM

Group 2: Novice PowerPoint

*NAC
Computer
Lab*

11:30 AM - 1:00 PM

Lunch

NAC Café

6b 1:00 PM - 4:00 PM

Group 2: Critique Exercise

7b 1:00 PM - 4:00 PM

Group 1: Advanced PowerPoint Lab

*NAC
Computer
Lab*

4:00 PM - 4:15 PM

Break

8 4:15 PM - 5:00 PM

Outline Construction and Use

5:00 PM

Adjourn for the Day

Day 3 Wednesday June 3, 2020

All Lectures in A114

8:30 AM - 9:30 AM

Attendees on Own: Preparation of PowerPoint and Practice Sessions for Presentations

9 9:30 AM - 11:45 AM

Student Presentations and Discussion Workshops

11:45 AM - 1:00 PM

Lunch

NAC Café

9 (Con't) 1:00 PM - 4:00 PM

Student Presentation and Discussion Workshops

10 4:00 PM - 4:30 PM

Practical Advice for Speakers

4:30 PM

Adjourn for the Day



TRAIN THE TRAINER

Day 4	Thursday June 4, 2020	<i>All Lectures in A114</i>
11	8:30 AM - 9:15 AM	Presenting for a National Audience
	9:15 AM - 9:20 AM	Stretch Break
12	9:20 AM - 11:00 AM	Ethics and Professionalism
	11:00 AM - 11:30 AM	Graduation and Closing Remarks

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