



THE COUNTY OF EL DORADO
invites applications for the position of:

Deputy District Attorney II/III/IV

SALARY: \$46.03 - \$74.06 Hourly
\$3,682.40 - \$5,924.80 Biweekly
\$7,978.53 - \$12,837.07 Monthly
\$95,742.40 - \$154,044.80 Annually

OPENING DATE: 08/13/21

CLOSING DATE: 09/05/21 11:59 PM

Department: District Attorney

Location: Placerville, California

DESCRIPTION:



DEPUTY DISTRICT ATTORNEY II/III/IV

DISTRICT ATTORNEY'S OFFICE

The El Dorado County District Attorney's Office prosecution unit prosecutes adult and juvenile offenders for criminal offenses, evaluates law enforcement reports and documents, assists in search warrant preparation, prepares and files legal briefs and memoranda relating to prosecution activities and appeals, conducts original and supplemental investigation of cases, and to prepares for and conducts trials, post-trial and sentencing hearings, and appeals.

THE OPPORTUNITY

This is a great opportunity to work as an experienced Deputy District Attorney in beautiful El Dorado County whose office recently moved to a newly renovated modern building, which is fitting for a District Attorney's Office that is recognized throughout the state as being the top in innovation. The District Attorney's Office has an active social media presence, a new Child Advocacy Center located on site, and was one of the first District Attorney Offices in the state of California to go fully paperless in court. District Attorney Vern Pierson has also pushed many progressive and cutting new programs like Team Lead, Cold Case Task Force, and the use of drone technology for Virtual Jury View.

The selected candidate will have the opportunity to:

- Perform the full range of routine to complex legal activities, involving the investigation and prosecution of routine to complex criminal or civil cases; prepare and present cases in court.

- Evaluate incoming law enforcement reports involving juvenile and adult offenders; review reports and files cases, and handle all aspects of prosecution from arraignment to sentencing.
- Review, analyze, and research allegations; make determination on the appropriate charge following receipt of the agency reports; file criminal charges; keep victims and witnesses informed of the status of legal proceedings.
- Interview witnesses and victims; review and analyze evidence, police reports, and other materials related to pending cases.
- Negotiate with defense counsel at pre-trial hearings regarding case disposition or modification.
- Prepare and appear in court for trials, hearing, and pleadings.
- Make recommendations regarding sentencing and presents the position at sentencing and revocation hearings.
- Assist and advise district attorney investigator and law enforcement agencies regarding in progress investigations.
- Research law and precedents to obtain information needed to prosecute pending cases.
- Perform appellate research and drafts appellate briefs, pleadings, bail recommendations, motions, and other legal documents; appear in the designated court of appeal.
- Perform trial work, including jury selection, examination and cross-examination, and argument of the prosecution case

WHO WE ARE LOOKING FOR

Deputy District Attorney II:

A Juris Doctorate (J.D.) or Bachelor of Laws (LL.B) degree from an accredited law school AND two (2) years of legal experience, preferably in the areas of criminal prosecution. Demonstrated increased ability to prosecute complex misdemeanor cases is required for advancement to the level of Deputy District Attorney II.

Deputy District Attorney III:

A Juris Doctorate (J.D.) or Bachelor of Laws (LL.B) degree from an accredited law school AND three (3) years of legal experience, preferably in the area of criminal prosecution. Demonstrated increased ability to prosecute complex misdemeanor cases is required for advancement to the level of Deputy District Attorney III.

Deputy District Attorney IV:

A Juris Doctorate (J.D.) or Bachelor of Laws (LL.B) degree from an accredited law school AND five (5) years of experience, preferably in the area of criminal prosecution. Demonstrated increased ability to prosecute complex and/or high penalty cases with minimal supervision is required for advancement to the level of Deputy District Attorney IV.

Licenses and Certifications:

- Possession of, or ability to obtain and maintain, a valid California or Nevada Driver's License and a satisfactory driving record.
- Possession of an active membership in good standing with the State Bar of California.

HOW TO APPLY

SUBMIT YOUR APPLICATION

Apply online by clicking the 'Apply' link at the top of this announcement. When your online application and responses to the required supplemental questions are complete, click 'Accept'.

If you have any questions regarding this recruitment, contact Sera Salmanyman in Human Resources at sera.salmanyman@edcgov.us

RECRUITMENT PROCESS

The Human Resources Department will screen all applications to identify qualified candidates. After screening, qualified candidates will be referred to the next step and notified of all further procedures applicable to their status in the recruitment process.

Supplemental questions play an integral role in this recruitment process. Please take the time to provide thoughtful and thorough responses. The information you provide may be used to determine your ranking for referral to specific vacancies. All work experience that is described or included in your response(s) MUST be included in the "Work Experience" section of your application. Do not refer to a resume or other documentation.

ADDITIONAL INFORMATION

The County of El Dorado is recruiting applicants for Deputy District Attorney II/III/IV. This recruitment will establish a list for the purpose of filling current and future full time, part time, limited term, and extra help vacancies for at least three (3) months. There is currently one (1) full time vacancy, vacancy located in Placerville, CA.

[Click here](#) for Frequently Asked Questions.

The County of El Dorado is an Equal Opportunity Employer and encourages applicants from diverse backgrounds to apply.

Many job classifications require a pre-employment medical screening. Depending on the job classification, medical screening may include testing for drugs, including but not limited to marijuana; a positive test may result in revocation of an employment offer.

ABOUT EL DORADO COUNTY

Not just rustic mining towns and historic sites - Today El Dorado County is a year-round vacation destination overflowing with outdoor adventure, inviting agritourism locations, enriching family activities, and a proud Gold Rush history. Escape the traffic and smog because El Dorado County is just:

- 40 miles from Downtown Sacramento
- 50 miles from Sacramento Airport
- 129 miles to San Francisco

Here are a few of the many activities and events available throughout El Dorado County:

- Hiking, Camping, Fishing, Boating, and Watersports
- Skiing and Snowboarding
- Live Music and Music Festivals
- Local Craft Breweries and Wineries
- El Dorado County Fair
- Placerville Speedway
- Farm to Fork Restaurants
- Local Shopping Gems

CHECK OUT OUR VIDEO TO LEARN MORE!

https://www.youtube.com/embed/NUjnDdn-S9s?&feature=emb_logo&wmode=opaque&rel=0

EXAMPLES OF ESSENTIAL FUNCTIONS:**EDUCATION & EXPERIENCE REQUIREMENTS (TYPING "SEE RESUME" IN APPLICATION WILL NOT BE ACCEPTED):**

OTHER REQUIREMENTS:

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.edcgov.us>

Position #2108-5202/5203/5204
DEPUTY DISTRICT ATTORNEY II/III/IV
SS

330 Fair Lane
Placerville, CA 95667
530-621-5565

edcjobs4u@edcgov.us

Deputy District Attorney II/III/IV Supplemental Questionnaire

- * 1. Supplemental questions play an important role in this recruitment process. Please take the time to provide thoughtful and thorough responses. The information you provide may be used to determine your ranking for referral to specific vacancies. All work experience that is described or included in your response(s) MUST be included in the "Work Experience" section of your application. Do not refer to a resume or other documentation.
☐ I acknowledge receipt of this information
- * 2. Do you possess a Juris Doctorate (J.D.) or Bachelor of Laws (LL.B) degree from an accredited law school? If yes, unofficial transcripts MUST be attached to your application. Failure to provide transcripts may result in disqualification.
☐ Yes ☐ No
- * 3. Please provide your California State Bar Association license number and issue date. If you do not currently possess this license, type N/A.
- * 4. How many years of experience as an attorney in a prosecutor's office do you possess, and how many criminal jury trial trials have you handled to completion? In your response, please include sufficient information on the types and complexity of trials you have handled.
- * 5. Describe your experience as an intern, extern or law clerk in a prosecutor's office (e.g. District Attorney, Attorney General, or U.S. Attorney), including the length of time you've worked in this capacity.
- * 6. Did you participate in mock trials in law school? If yes, how many trials did you participate in and what types of cases did you prosecute in those mock trials?
- * 7. Describe any leadership and/or executive decision making experience that contributes to your ability as a prosecutor, including an example of when you demonstrated leadership in your decision making.

- * 8. Describe your professional customer service experience that demonstrates your ability to handle difficult circumstances and respond quickly to changing situations. In your response, include the name(s) of your employers and date(s) of employment where this experience was gained.

* Required Question