



## Job Description

**Title:** Sr. Director, Forensics and Litigation Support

**Reports to:** Sr. VP of Customer Support

**Location:** Washington D.C. or Newark California

### Position description:

Reporting to the SVP of Customer Support, the Sr. Director of Forensic and Litigation Support is responsible for managing and operating within a well-established team of forensic experts and interfacing with Prosecutors, industry experts and Police departments. This individual will be involved with the creation of court admissible forensic documents and is expected to serve as a subject matter expert for legal opinions about ShotSpotter's evidence and forensic services. As a member of the senior leadership team, this individual is expected have an active role in the growth of the team and the business and promoting the position and value of ShotSpotter within the industry and through his/her professional networks.

This role is ideal for legal professionals such as former prosecutors and DA's with a passion for taking part in reducing gun violence in our society. This person is expected to operate with a strong business mindset that allows him/her to be a successful leader within a growth-oriented corporation. This person will be working out of one of ShotSpotter's offices in Newark California, or Washington DC.

### Duties and Responsibilities

- Serve as a legal subject matter expert in leading ShotSpotter's Forensic and Litigation support services and team to the Police Departments, District Attorneys, prosecutors, defense council, etc.
- Effectively manage a team of forensic experts and perform all management duties associated with the team, including but not limited to goal setting, performance management, coaching, training, process improvement and task assignment.
- Present and promote the value and benefits of ShotSpotter's evidence and forensic services in form of public presentation, instruction, and working with legal teams such as District Attorneys.
- Leverage experience with industry groups and networks to promote the value of ShotSpotter's services.
- Create and maintain the necessary materials and certification processes to train, certify, and maintain the knowledge of the in-house experts in support of trials/hearings and evidentiary process.
- Create and maintain the necessary materials for conducting external training relevant to ShotSpotter's services.
- Set paths to success for Frye and Daubert challenges, including witness preparation, setting quality measures for our forensic services and providing expert advice.
- Maintain liaison with law enforcement agencies and DA's by providing the necessary forensic and incident information.
- Establish legal process and responses to opposing council, FOIA/PRA requests and privacy groups.

- Maintain expert knowledge of ShotSpotter's forensics services and tools in creation of forensic reports, and ability to testify to such documents in court.
- Function as a savvy business leader in creating revenue and monetization opportunities for ShotSpotter's forensics services in form of CLE's, training services, products, expert services, etc.
- Act as an effective manager in optimizing and improving the team's processes, workflows and functions and help with their professional growth.
- Directly engage in formulating and driving strategy as well as providing guidance on evidentiary matters and issues.
- Work across various teams within the organization and support Sales, Product, Marketing and other functions as necessary.
- Must demonstrate and maintain total ownership in the interest and success of the team and the organization.

### **PROFESSIONAL SKILLS AND QUALIFICATIONS**

- J.D. degree
- Minimum 8 year's experience as an attorney (Criminal law), Prosecutor, or similar experience.
- Active member of the California State Bar, and/or at least one state bar or District of Columbia.
- Ability to present technical information/evidence to groups, in a business or trial setting, and in a manner that can be understood broadly by lay persons.
- Strong management and organizational skills, with a successful track record of managing people and processes.
- Strong ability to plan, evaluate, execute and course correct on new initiatives, including financial and cost evaluation and business planning.
- Must be well-connected within national & local litigation communities including US Attorneys and be able and willing to leverage these networks to promote industry recognition for ShotSpotter.
- Prior corporate experience a plus.
- Working knowledge of privacy law and practice, specifically electronic wiretap and data gathering.
- **Must possess analytical, legal research and writing skills**
- Affidavit, deposition & testifying experience is essential.
- Membership in Violent/Gun Crime Task Force or similar is desired.
- Active with ABA, ACC, LCA, IBA, FBA, etc.
- The position requires a high degree of self-sufficiency, independent judgment and ability to adapt to the business needs.
- Familiarity with Crime Gun Intelligence practices/concepts desired.
- Familiarity with NIBIN/Gun Ops, IBIS desired.
- Strong multi-tasking skills and ability manage multiple priorities and initiatives across different customers and disciplines.
- Expert level knowledge of MS Office suite.
- Up to 50% over-night travel may be required initially, often with short notice. Over time, up to 20% travel may be required.