

## **SUCCESSFUL STRATEGIES FOR THE NEWLY ELECTED OR APPOINTED CHIEF PROSECUTOR**

**Agenda**  
**January 27-29, 2021**  
**Total 11.75 Hrs. CLE**

### **Wednesday, January 27     3.75 hrs. CLE**

- Session 1:                    I'm Newly Elected / Appointed - What Next?  
                                  Crafting an Organizational Plan for your Administration  
*11:30 a.m. – 1:00 p.m. ET*
- Session 2:                    Implementing and Communicating Your Vision for Success: First Year  
                                  and Your Priorities  
*1:30 p.m. – 2:45 p.m. ET*
- Session 3:                    Campaign Goals and Promises : Keeping Politics out of the Office  
*3:30 p.m. – 4:30 p.m. ET*

### **Thursday, January 28     4.5 hrs. CLE**

- Session 4:                    The Buck Stops Here: Successful Budget Management  
*11:30 a.m. – 1:00 p.m. ET*
- Session 5:                    Redefining Leadership, Office Culture and Diversity  
*1:30 p.m. – 3:00 p.m. ET*
- Session 6:                    Effective Evaluations : Giving and Receiving Feedback to Enhance  
                                  Performance  
*3:30 p.m. – 5:00 p.m. ET*

**Friday, January 29**

**3.50 hrs CLE**

- Session 7: Addressing Challenging Performance Issues: The Land of the Broken Toys (Includes a 15 min Q and A)  
*11:00 a.m. – 12:15 p.m. ET*
- Session 8: Making Real Progress: A Prosecutor’s Guide to Short and Long-term Strategies for Fighting Bias in the Workplace  
*1:00 p.m. – 2:15 p.m. ET*
- Session 9: Media Relations (Traditional Media and Social Media) and Ethical and Professional Responsibility Issues For Leaders  
*2:30 p.m. – 3:30 p.m. ET*