

# VACANCY ANNOUNCEMENT

- POSITION AND SALARY:** Assistant Attorney General (AAG)  
\$45,000 - \$60,000 depending on experience
- LOCATION:** Office of the Attorney General  
Republic of Palau  
P.O. Box 1365  
Koror, Republic of Palau 96940  
Telephone Numbers: (680) 488-2481/2847/5708  
Email: [agoffice@palaunet.com](mailto:agoffice@palaunet.com)
- ORGANIZATION:** The Office of the Attorney General is under the Ministry of Justice and provides legal advice and services to the entire Executive Branch of the Republic of Palau Government.
- DUTIES AND RESPONSIBILITIES:** Detailed duties and responsibilities are to, as directed by the Attorney General, conduct criminal and civil litigation; advise Ministries, Boards, and Commissions of the Executive Branch of the government of the Republic of Palau (which includes all bureaus and divisions of each ministry); draft and review contracts, legislation, and rules and regulations; and provide such legal advice and services as appropriate and directed by the Attorney General or her designee.
- QUALIFICATIONS:** Must possess a Juris Doctor degree from an accredited law school; be admitted to a bar; have strong writing and analytical skills and experience in motions practice and oral advocacy; experience in criminal law and civil litigation; must provide proof of good standing in the jurisdiction in which a person is admitted to practice; and be able to adapt to challenges living on a small island.
- TERMS OF EMPLOYMENT:** Two-year contract with an option to renew based on performance; recruitment and repatriation costs will be paid from and back to point of hire, if contract is successfully completed; plus accrue 208 hours of annual leave and 104 hours of sick leave for each year of employment.

**SUBMISSION OF APPLICATION:**

Submit a cover letter, resume, three (3) writing samples and (3) three letters of reference to the Office of the Attorney General via email to [agoffice@palaunet.com](mailto:agoffice@palaunet.com) and [ekrengiil57@gmail.com](mailto:ekrengiil57@gmail.com).