## Assistant State Attorney – Sex Crimes and Child Abuse

## **Job Description:**

The State Attorney's Office for the Seventeenth Judicial Circuit of Florida is responsible for the prosecution of all crimes committed in Broward county. We seek Assistant State Attorneys who are objective, exercise good judgment, and are committed to the pursuit of fair and equitable justice for all members of the community.

This position is for an experienced attorney to fill a grant position created in our Sex Crimes and Child Abuse Unit. Applicants must be a member in good standing with The Florida Bar. Applicants must possess a strong interest in being a trial lawyer and have excellent communication and critical thinking skills. Applicants must have good time management and organizational skills. Applicant must be able to work independently and as a team member.

## **Essential Functions:**

The following duties are normal but are not limited for this position. The omission of specific statements of the duties does not exclude them from the classification if the work is similar, related or a logical assignment for this classification. Other duties may be required and assigned.

- Conduct jury trials, non-jury trials, preliminary and pretrial hearings, and other related courtroom proceedings
- Investigate, evaluate, and prepare cases for trial
- Communicate with and serve as a liaison to victims, their family members, witnesses, and law enforcement personnel
- Collaborate in creating a countywide response protocol for all sexual assault cases
- Train law enforcement and various community agency partners on new response protocol
- Serve and co-facilitate on committees for the local Sexual Assault Response Team (SART)
- Create a protocol for data sharing and data collection between various agencies that will allow for better victim engagement and advocacy
- Assist with training new Sexual Assault Nurse Examiners and advocates
- Ensure legal staff is provided with sensitivity training in their interaction with survivors of sexual violence and human trafficking
- Centralize collaboration and data collection between law enforcement agencies, the Broward State Attorney's Office, and the Nancy J. Cotterman Center.
- Assist in replicating collaboration between Ft. Lauderdale Police Department to include other law enforcement agencies in the county.
- In the event of sexual assault and/or human trafficking provide victim contact information to NJCC regardless of case filing status.

- Track survivors from initial contact through prosecution and service delivery and share information with partners in order to measure outcomes.
- Other tasks as needed

**Salary:** \$67,500.00

## To Apply:

Please visit <a href="https://browardsao.com/employment/">https://browardsao.com/employment/</a> and complete the application process there. Applicants must submit a cover letter, resume, writing sample, employment application, final law school transcript and three letters of recommendation. Applicants must also sign a release for the completion of a preliminary background check.